

# Orders To The Treasurer



**Instructions:**

- 1 - List all bills that have been approved for payment by this Grange.
- 2 - Draw a diagonal line across the unused blank lines.
- 3 - Obtain signatures of Master and Secretary, authorizing checks to be issued.
- 4 - Retain one copy with Treasures record, provide Secretary with a copy.

Item #	Check #	Issue Check To	Amount			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
<b>Total of Checks being Issued:</b>						

To the Treasurer of \_\_\_\_\_ Grange No. \_\_\_\_\_, you are authorized to issue \_\_\_\_\_ checks, totaling \$ \_\_\_\_\_ from the funds of this Grange to pay the obligations listed above.

\_\_\_\_\_  
 Signature of Master                      Date                      Signature of Secretary                      Date